

**** NOTICE OF FUNDS AVAILABLE ****
Call for Investments FY 2013
(October 1, 2012 – September 30, 2013)

Pre-Application Technical Assistance Meeting: May 11, 2012
Deadline for Letters of Intent: May 17, 2012
Deadline for Grant Application: June 13, 2012

The West Virginia Developmental Disabilities Council is pleased to announce that it will make available up to **\$110,000** (in total) to fund new demonstration and grant projects aimed at improving opportunities for people with developmental disabilities to gain full participation and inclusion in their communities. The Council is an independent State agency established by Executive Order of the Governor in 1972, and is funded by the Federal Administration on Developmental Disabilities (ADD).

Council Mission and Priorities

The Council's mission is to assure that West Virginia citizens who have developmental disabilities receive the services, supports and other forms of assistance they need to exercise self-determination and achieve independence, productivity, integration and inclusion in their community.

Targeted Grant Projects

This notice provides guidance in the development of project ideas and activities for FY 2013 based on goals and priorities described in the Council's Five Year State Plan (see Plan at www.ddc.wv.gov). The Council will fund innovative projects and activities in the following target areas: **Protection Against Abuse; Integrated Learning and Work; and Accessibility and Accountability in Public Services:**

Protection Against Abuse, Assuring Safety, and Rights Protection

State Plan Goal - The Council will develop strategies to increase the capacity of the West Virginia service system to reduce the risk of abuse, and incidence of mistreatment, seclusion and restraint of individuals with developmental disabilities.

Project Description: *Self-Protection Training* - Develop model training activities to teach highly vulnerable people with intellectual and other developmental disabilities about their personal rights and how to protect themselves against mistreatment and abuse. Project activities may include workshops, guides, and/or other products that assist people in recognizing and avoiding abuse.

Integrated Learning and Work

State Plan Goal – Promote an increase in the number of people with developmental disabilities who are actively included in their home schools and productive in their communities.

Project Description: *Transitions from Segregated Work and Services to Real Community Employment* – Demonstrate how the use of a combination of strategies such as discovery, customized employment, person-centered planning, and community building principles can assist individuals in sheltered and segregated work settings to obtain integrated community employment. Project activities must include plans to support people with complex and severe levels of developmental disabilities for whom community work has been limited in the past.

Accessibility and Accountability in Public Services

State Plan Goal – Collaborate with State programs to develop and implement methods to insure that timely and appropriate services and supports are provided to people with developmental disabilities in the most integrated setting, and to identify and meet the needs of people with developmental disabilities who are deemed not eligible or adequately served.

Accessibility and Accountability Grant Targets

Project Description (1): *Study of the Service and Support Needs of Un-Served and Underserved Persons with Developmental Disabilities* – Analysis and report that identifies the health, safety and community support needs of persons with developmental disabilities who do not qualify for, or are not receiving adequate community services and supports. The Report will include recommendations for service system improvement and collaboration by key stakeholders.

Project Description (2): *Study of Community Services for People with Developmental Disabilities*: Examination of the extent to which West Virginians with developmental disabilities and their families have access to the supports and services they need in their communities. Study may investigate quality service indicators including: promptness of services, satisfaction, person-centered approaches, services in the most integrated settings, service coordination, workforce stability, health and welfare, oversight and monitoring.

Project Description (3): *Study on the Impact of Inadequate Dental Care for Adults*: Study and report on the health and economic costs of not

providing adequate preventive, prophylactic, and ameliorative dental care for adults with developmental disabilities. The study should examine the economic, cultural, and attitudinal barriers that prevent access to oral health care. The study and report should provide cost data on estimated long term health care costs associated with health risks that can emerge as a result of the lack of regular professional dental care.

Project Purpose and Outcomes Expected

West Virginia Developmental Disabilities Council demonstration grant projects are time limited and address the Council's goals for supporting people with developmental disabilities in their communities. Proposals are expected to be innovative and propose new ways to design and deliver community based services. Council projects and strategies include training, demonstration grant projects, outreach, applied research, public awareness and education, interagency collaboration, and development of citizen coalitions.

Grant proposals should include strategies for statewide systems improvement and be replicable in other communities. Council funds are limited. **The Council will not fund proposals that address issues that are the obligation by law or regulation of other agencies or organizations. Additionally, the Council does not intend to replace funds that programs expect to lose from other sources.**

Non-Solicited Project Ideas

Organizations may also submit project ideas (and formal proposals) that are not specifically described in this Notice but support the Council's overall mission and State Plan goals. The State Plan can be reviewed on the Council webpage at www.ddc.wv.gov.

Eligible Organizations

Public and private (non-profit and for profit) agencies, universities and research organizations are eligible to apply. Organizations that receive grant awards from the Council must meet all conditions set forth in the West Virginia Department of Health and Human Resources Grant Agreement and comply with all applicable policies of the WV DD Council. Information about specific legal, fiscal, and administrative rules is available upon request.

CALL FOR INVESTMENT PROPOSAL AND REVIEW PROCESS

1. **Pre-Application Technical Assistance Call-In Meeting:** *Participation at this technical assistance phone conference is optional.* Representatives of interested organizations may call into a technical assistance meeting with Council staff on **May 11, 2012 from 9:30 am until 11:00 am.** The purpose of the meeting is to

provide applicant organizations clarifications regarding proposal development. **To participate in this meeting, call (866) 453-5550 then enter participant code 7072599#. There is no pre-registration for this call.**

Notes from the meeting will be posted on the WV DD Council webpage. Frequently asked questions and answers from previous TA meetings are also posted on the web site.

2. **Letter of Intent:** *The submission of the Letter of Intent is optional, and the lack of one will not reflect negatively on the evaluation of a complete proposal.* The Letter of Intent provides the applicant organization an opportunity to receive preliminary, written feedback on the proposed project. Any interested and eligible organization may submit its project idea to address one or more funding targets listed in this Notice. The Letter of Intent (instructions attached) will include information about the organization's history in supporting people with developmental disabilities, and qualifications to carry out the proposed project. **The Letter of Intent must be received no later than the end of the business day May 17, 2012.**
3. **Formal Project Proposal and Application:** The formal application for funding must be an original copy (no faxes), and received no later than the end of the business day June 13, 2012. The proposal must include the project budget for one year, goals and objectives, methodology, time-table for activities, information about agency Board of Directors, evaluation plans and organizational capacity to carry out the proposed project. Successful proposals will have the potential for statewide applicability and include plans for sustainability of the project beyond the initial investment period (if appropriate).
4. **Awards and Notification:** The WV DD Council intends to approve funding for selected grant project applications on **July 24, 2012**. All applicant organizations will be notified in writing within five working days after the decisions are made. Grant awards are based on the availability of funds and response to this Notice, and the overall State Plan goals of the Council.

Interested parties may obtain copies of the grant application and other related materials by downloading them from the website at: www.ddc.wv.gov . Mail Letters of Intent and Applications to:

WV Developmental Disabilities Council
110 Stockton Street
Charleston, West Virginia 25387

Address other questions to Jim Cremeans, Planner at the DDC (304) 558-4148 or through email at Jim.H.Cremeans@wv.gov.