

**WEST VIRGINIA DEVELOPMENTAL DISABILITIES COUNCIL**  
**FISCAL YEAR 2012**  
**(October 1, 2011 - September 30, 2012)**

**Grantee Organization Assurances**

In addition to any other requirements imposed by law, each grant application organization must include a signed copy of the following assurances:

1. The organization possesses legal authority to apply for the grant, and to finance the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing board, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. The services of the organization will not be denied to any person within the area served solely on the ground that such person does not meet a minimum period of residence in such area.
3. The organization will furnish a reasonable volume of services to persons unable to pay.
4. The organization shall not discriminate due to race, creed, color, disability, sex or national origin regarding the selection, compensation, or other employment practices of the organization.
5. All services of the organization and relevant facilities will be made available without discrimination due to race, creed, color, disability, sex or national origin.
6. The organization's facilities will be maintained and operated in accordance with minimum standards prescribed by the relevant State agency, as well as other agency standards, for the maintenance and operation of such facilities.
7. The organization will maintain adequate and separate accounting and fiscal records and accounts for all funds provided from any source to pay the cost of the project, and permit audit of such records and accounts at any reasonable time.
8. The organization will comply with Title IX of the Education Amendments.
9. The organization will comply with all relevant requirements of the Developmental Disabilities Act of 2000 (P.L. 106-402).
10. The organization has adopted an Affirmative Action Plan to prohibit discrimination against any person in recruitment, examination, appointment, training, promotion, retention, discipline or any other aspect of personnel administration because of political or religious opinions or affiliations of

race, national origin, or other non-merit factors. Discrimination on the basis of age, sex, or physical or mental disability is also prohibited, except where specific age, sex, or physical requirements constitute a bona fide occupational qualification necessary to proper and efficient administration. All appointments and/or promotions will be made on the basis of merit by selection from among the highest available applicants.

12. The organization will comply with all requirements of the Americans with Disabilities Act of 1990, P.L. 101-336, and all regulations pertaining under Titles I, II, III and IV of the Act. This includes assuring that accommodations (facilities and services) provided by the agency are accessible to persons with disabilities, telecommunication services are available to persons with disabilities, persons with disabilities are not discriminated against in employment opportunities within the agency and that transportation provided by the agency for consumers is accessible for persons with disabilities.
13. The organization will comply with all policies of the WV DD Council relative to people first language, access, competitive grants, etc. (available upon request).

Applicant Organization: \_\_\_\_\_

Authorized Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For the **WV Developmental Disabilities Council**

\_\_\_\_\_  
Executive Director Date: \_\_\_\_\_