

**WV Developmental Disabilities Council**  
**Meeting Minutes**  
**Stonewall Jackson Resort**  
**July 26, 2005**

**Members Present:** Jerri Stephens, Clint Martin, Christy Bishop, Craig Curtis, Ronald Dean, Jeannie Elkins, Kim Farley, Sandy Haberbosch, Clarice Hausch, Laura Helems, John Hunneshagen, Frank Kirkland, Jeff Marr, Jane McCallister, Pat Moss, James Qualls, Karen Robinson, Julie Shelton, Christina Smith, John David Smith, LuAnn Summers, Cheryl Vega, Jennifer Waybright

**Members Absent:** Ulissa Dowell, Ginny Gattlieb, Terri Rodighiero, Mary Ellen Zeppuhar, Mary Ann Jenkins, Pat Winston, Mary Nunn

**Staff Present:** Steve Wiseman, Jan Lilly-Stewart, Linda Higgs, Jim Cremeans, Betsy Southall

**Guests:** Bob Cain, Christy Black, Libby Nester, Kevin Smith, Richard Covert, Vicki Smith (retreat facilitator)

**Welcome, Introductions and Announcements:**

The meeting was called to order at 10:25 am by Jerri Stephens.

Jerri introduced the new gubernatorial nominees and those Members who are departing the Council.

Members of the Council introduced themselves.

Jerri reviewed the contents of the Council packet.

James Qualls read the Mission Statement of the Council.

**Public Comments:**

No comments offered.

### **Approval of the April 25, 2005 Minutes:**

Clarice pointed out an error regarding the Medicaid/Medicare dual eligibility and medications at the bottom of Page 9. It should state those persons who are “dually eligible” will have prescription coverage their prescription coverage through Medicare. This change does not affect other health care coverage.

**Christina made and Jennifer seconded a motion to accept the Minutes as corrected.**

**Motion Carried.**

### **New Business:**

**Approval of Budget:** Steve gave a brief overview of the draft Budget as outlined in the Council packets.

James stated that there was a mathematical error on the operating expenses and the total should actually be \$63,650 not \$63,000 as was indicated.

There was a discussion regarding the remaining funds from FY 2005. Since the year is not over until the bills are paid in October 2005, the Council has to estimate the balance of the unexpiring accounts.

It was noted that the dues for the national organization (NACDD) is slightly less than the previous amount since the dues amount is linked to the Federal allotment amount that was slightly less than the year before.

**Sandy made and Laura seconded a motion to accept the budget as outlined and corrected. (Attached)**

**Motion carried.**

**Approval of Designated Stipends:** Jennifer gave an overview of the Designated Stipend Workgroup’s funding recommendations for 2006 Conference Stipends as detailed in the Council packet.

Jeannie asked for clarification on the funding recommendations for the Fair Shake Network (FSN). Linda reported that over the past two years, \$5,000 has been set aside for designated stipends for the FSN, and they have accessed \$25. The workgroup felt it would be more appropriate to allot \$1,000 total to be spent on all three of the conferences they proposed, and encouragement given to the organization to actively recruit eligible individuals for participation.

Linda stated that the stipend process is a competitive process similar to the Call For Investment process that goes out for grants.

**Sandy made and Jeannie seconded a motion to accept the stipend recommendations as outlined. (Attached)**

**Motion carried.**

**Approval of Grants:**

**Community Living:** Jeannie gave an overview of the Community Living Committee recommendations.

**WV Parent Training & Information: “Mountain State People’s Alliance (MSPA) :”** Committee recommended renewing funding at \$27,500 for a 6 month period contingent upon MSPA adhering to a correction plan to be developed by Council Staff during the remainder of this grant year. Further continuation would be tied to successful performance.

**Fair Shake Network: “WV Transportation Alliance:”** The Committee recommended not funding because it is the Council’s policy not to replace others funding that is ending. The Committee asked Jan to research some other possible funding sources to suggest to the FSN. The Committee recommends the Council co-sponsor a future Transportation Alliance event.

**Clyde’s KARATE: “Special Needs SOO BAHK DO:”** The Committee recommended not funding the project as it would set up a segregated environment. The Committee would support a

few scholarships for people with developmental disabilities who wanted to take the classes and could not afford them if students were integrated into the regular class.

**Cheryl made and Sandy seconded a motion to accept the funding recommendations of the Community Living Committee.**

**Motion carried.**

**Education Committee:** Jerri gave an overview of the grant funding recommendations.

**REM: Employment Transition Training Program:** Because this grant arrived late, the Committee voted to table the discussion of this renewal grant until members had more time to review the application.

**Step by Step, Inc. – “Dare to Dream:”** The Committee did not recommend supporting the proposal.

**Marshall University – “Curriculum Enrichment Project: Developmental Disabilities:** The committee recommended funding the project at **\$23,481**. The Committee felt that the proposal clearly addresses the State Plan goal of infusing values-based curricula in higher education and that the proposal is innovative and strengthened by the collaboration of six colleges and universities.

**Parent/Educator Resource Center (PERC)– “Training Parents and Students in Transition to Adult Life:”** The Committee recommended funding the project at **\$3,150**. The Committee recommended expanding the training to other counties and PERC offices.

**Jennifer made and Frank seconded a motion to accept the funding recommendations of the Education Committee.**

**Motion carried.**

**John David abstained.**

Steve commented that the staff strongly felt that the grantee (MURC) needed to attend Social Role Valorization training to better understand the Council's principles as the curriculum is developed.

**Employment Committee:** Clint gave an overview of the Committee recommendations.

**C.A.S.E. Management – “C.A.S.E. Management:”** The Committee recommended not funding the project. There were several technical problems in the proposal. The Committee felt that the eligibility to obtain services was too restrictive, and the area they want to serve was not easily determined.

**The Arc of Three Rivers: “It Works for Me:”** The Committee recommended not funding the proposal in the current form. They requested additional time to get clarification on issues of concern. Upon review, the Committee would make recommendations to the full Council at the October meeting. Jan stated that there was not enough time to get in touch with the applicants between the committee meeting and the Council meeting. She has left messages for the director and is waiting for a response.

**Burlington United Methodist Family Services, Inc. – “T.E.A.C.H.:**” The Committee requested additional time to get clarification on items of concern. Upon review, the Committee would make a funding recommendation to the full Council at the October meeting. Jan stated that she heard from the Director of the project, and it appears that they serve adolescents who have been dismissed from school or who have behavioral issues, but not necessarily developmental disabilities. LuAnn stated that the students are there mainly for behavioral problems and most individuals served had mental health issues, but there were a few individuals with developmental disabilities. She acknowledged the project's need for funding, but was not sure that the WVDDC should be

that source since the aim of the project was not specific to developmental disabilities.

The Committee will review the 2 grants in question at the next Committee meeting.

**Sandy made and Cheryl seconded a motion to accept the report of the Employment Committee.**

**Motion carried.**

**Health Committee:** Christy Bishop gave an overview of the committee recommendations.

**Arc of Wood County – “Health and Wellth Program:”** The Committee recommended renewing funding for this grant at an increased level of **\$38,994**. The Committee agreed that the Health and Wellth Program had made very good progress in meeting or exceeding the project’s milestones when it was reviewed, which was a little more than half way through the grant year. The project had also exhibited a great deal of collaboration with other local resources.

**Marshall University School of Medicine – “Health Care Coordination Through Medical Homes:”** Members also felt the Health Care Coordination Through Medical Homes had made good progress in meeting their project’s milestones at the time of their review. Although it was not a projected outcome for the first year of this grant, they have already expanded the model to include WV University Hospital. This project was funded the first year at \$34,332. For the second year, the project requested \$78,358 with the intention of expanding the project including the addition of an Academic Specialist. The Committee recommended renewing funding for this project at the level of **\$50,000** without the Academic Specialist component.

**Ron made and Laura seconded a motion to accept the report of the Health Committee.**

**Motion carried.**

**Christina Smith abstained.**

**Systems Coordination:** Cheryl gave an overview of the Committee recommendations.

**Fair Shake Network.** The Committee agreed that the FSN should continue to be funded at **\$25,000**, but needs to address more issues that directly affect persons with developmental disabilities. The Committee discussed and agreed that the FSN should be funded but re-evaluated in six months to assess progress in addressing developmental disabilities issues. The Committee also recommends that the project should find additional funding sources after 2006.

**Community Access - “Study on the Quality of Crisis Services for Children:”** The renewal application is to continue support for the planned one year project which began in February, 2005. The project has made steady progress including the formation of a steering group, development of provider and consumer surveys and planned meetings by the project coordinator (and Jim) with the Commissioner of the Bureau for Children and Families and Office of Behavioral Health Services. The Committee agreed to continue funding the project at the amount requested (\$14,000).

**Human Services Research Institute (HSRI) – “Direct Support Professionals Curriculum and Certification Project:”** Jim and Steve discussed what has taken place over the past two years with the project. Due to the difficulties in getting providers to commit to participating in a pilot project during FY 2005, and due to the lack of financial commitment by the State, HSRI and the Council have agreed to end the contract effective July 31, 2005. Staff will continue to explore options (such as linkages with the State Workforce Development Board and post-secondary education) to move this project forward in the future.

Steve stated that HSRI and the Council have come to a mutual agreement to end the contract for the DSP curriculum pilot project.

**Ron made and Sandy seconded a motion to accept the recommendations of the Systems Coordination Committee.**

**Motion carried.**

**Jeannie Elkins abstained.**

**Executive Committee:** Steve gave an overview of the Committee recommendations regarding the Community Access and Mountain State Center For Independent Living grants which are used for the administrative costs of the Council. The Committee recommends renewing the funding of the two grants at the same levels as last year. The Community Access budget will be **\$165,000**. Mountain State CIL will be **\$108,900**.

**Sandy made and Jeff seconded a motion to accept the recommendations of the Executive Committee.**

**Motion Carried.**

**Recognition of Departing Members:**

Jerri and Steve recognized departing members with certificates of appreciation. Those “retiring” members are: Chairperson, Laura Helems, Jeannie Elkins, James Qualls, and John Hunneshagen. Jeannie Elkins and Laura Helems were also presented with special plaques for their outstanding dedication and contributions to the work of the Council. A special rendition of “Happy Trails” was sung to James Qualls.

**Announcements**

Clint announced that today marks the 15 year anniversary of the signing of the American with Disabilities Act (ADA).

Clarice requested a volunteer from the Council membership to participate on a committee of the WV Advocates (WVA) to review its priorities and objectives.

Clarice also announced that there are vacancies on the WVA Board and on an advisory committee (the Protection and Advocacy for Developmental Disabilities Committee). She stated that anyone who is interested should get in touch with the WVA office.

### **Adjournment**

**John made and Ron seconded a motion to adjourn.**

**Motion carried.**

The meeting was adjourned at 12:20 p.m.

DRAFT