

West Virginia Developmental Disabilities Council
Quarterly Meeting
July 22, 2009

Minutes

Members Present: Christy Black, Bob Cain, Joyce Church, Richard Covert, Ronald Dean, Jeannie Elkins, Sandy Haberbosch, Clarice Hausch, Amber Hinkle, Janice Holland, Betty Holliday, Ann Hubbs, Stephanie Jackson, Carlos Lucero, M.D., Jeff Marr, Clint Martin, Jane McCallister, Pat Moss, Clark Queen, Jerry Ramsey, Karen Robinson, Karen Ruddle, Parul Shah, LuAnn Summers, Tina Tanner, Donald Thrailkill, and Pat Winston.

Members Absent: Virginia Gattlieb, Shannon Landrum, Julie McClanahan, Libby Nester, Richard Perry, and John David Smith.

Guests: Brian Holstein, BOSS and Parul Shah.

Staff Present: Steve Wiseman, Jim Cremeans, Linda Higgs, and Tiffany Wiseman.

Welcome, Introductions, and Announcements

Jeannie called the meeting to order and announced the Partners in Policymaking program will be offered this year. Three new Council Members were announced and welcomed: Ann Hubbs, Clark Queen and Tina Tanner. Ann is a mother of a child with a developmental disability. Tina is an individual with a developmental disability and is a great advocate for herself and others. Clark is an individual with a developmental disability who has experience with the People First program as well as the ROMP art program. Everyone present introduced themselves.

Jeff Marr announced his resignation to the Council as he will be moving to Colorado. This will be the last Council Meeting he attends. Steve stated he has spoken with the Colorado Council Director as a reference for Jeff. Jeannie expressed her appreciation of Jeff's efforts and participation as a Member of the Council and the Executive Committee.

Linda provided an update on the Wills and Trusts Training sponsored by the WVDDC. The response has been positive and workshops will be provided in Bridgeport and Beckley, WV. One day workshops titled, "Devaluation and the Service Worker's Role" are also being offered in Parkersburg on August 4, 2009

and in Charleston on August 5, 2009. The workshop could be canceled due to lack of registration submissions. Linda also mentioned the Autism Society's Annual Conference to be held in Huntington, September 17 – 19, 2009. She asked that Member's register for the Conference, if interested, but not to apply for designated stipends. Instead, Members should contact Diana, at the WVDDC office, to have acquired expenses reimbursed by the Council. Lastly, Linda shared information about the annual People First Conference to be held at Jackson's Mill, September 9 – 11, 2009.

Mission Statement Reminder

Jerry read the Council's Mission Statement.

Public Comments

None.

Approval of April 21, 2009 Meeting Minutes

Jeannie asked Members to review the April 2009 Council Meeting Minutes to determine if any corrections need to be made.

Donald moved the Minutes be approved in their current presentation. Christy seconded. Motion carried.

New Business

Election of Executive Committee (Action Needed)

Jeannie explained we needed four people to fill the vacancies on the Executive Committee. A request was sent to all Members to solicit candidates. Four people expressed interest in being on the Committee: Christy Black, Richard Covert, Clint Martin, and Donald Thrailkill.

Pat Moss moved the Council accept the slate. Karen Robinson seconded. Motion carried. Richard, Clint, Donald, and Christy abstained.

The newly elected members drew papers to determine their terms.

Christy will fill a two year term. Don, Clint and Richard will fill one year terms.

Approval of Budget

Steve discussed the proposed Budget for fiscal year 2010. He explained the fiscal year, for the Council, begins on October 1, 2009 and ends on September 31, 2010. Each year, the budget is based on the previous year's allotment of funding from the federal government. The projected budget for personnel and benefits remained at the FY 2009 level (\$233,000). Projections for current expenses including repairs

and equipment were explained from the budget detail (\$77,220). The Council had previously approved a budget of \$350,000 for new grants. When combined with the anticipated renewals of some current grants (\$536,821) and the janitorial contract of \$6,500; the total proposed budget for grants was \$893,321. The total FY 2010 expenditures were projected to be \$1,203,541. The total projected available funds in FY 2009 were \$1,610,836 for a projected balance of \$491,459.

It was explained that any “expiring” Federal grant funds would be used first in the next fiscal year. Clarice asked for explanation of the process of disbursing monies to the Grantees. Steve explained Grantees are reimbursed as invoices are received.

Steve recommended the projected budget of \$1,203,541 dollars be approved, with a 29.0% ‘cushion’.

Christy moved to approve the budget as presented. Joyce seconded. Motion carried.

Approval of Designated Stipends

The Council approved \$30,000 dollars to be used for Designated Stipends at the April 2009 meeting. Amber, Joyce and LuAnn participated on and Linda staffed the Designated Stipend Committee. LuAnn reported the recommendations by the Committee. She explained that historically, those groups that submit requests for the first time do not receive full funding. Jeannie explained if additional funding is needed, the Executive Committee can meet and approve additional funding.

LuAnn moved to approve funding as presented (see chart below).

Pat Moss seconded. Motion carried.

Organization	Conference	Dates	Funds Provided	Contact Info
WV Family Support Program	Families Conference Charleston Town Center Marriott Charleston, WV	Oct 9-11, 2009	\$7500	Cassandra Toliver 304.558.3616 Cassandra.L.Toliver@wv.gov
WV SenseAbilities Project/WV DOE Office of Special Programs	COACH Training RESA VII area	Oct 2009	\$4000 **	Ruth Ann King 304.558.2696 raking@access.k12.wv.us
Brain Injury Assoc of WV	Improving Educational Outcomes for Students w/TBI Ramada Inn South Charleston, WV	Nov 5-6, 2009	\$2000	Michael W. Davis 304.766.4892 mdavis@brainman.com
Fair Shake Network	Legislative Training & Disability Day at the State Capitol Charleston, WV	Jan 19-20, 2010	\$2500 **	Jan Lilly-Stewart 304.549.9064 wvfn@msn.com
WVSenseAbilities Project/WVDOE Office of Special Programs	Family Weekend Blackwater Falls State Park	Apr 16-18, 2010	**	Ruth Ann King 304.558.2696 raking@access.k12.wv.us
Fair Shake Network	DD specific conference Charleston, WV	Aug/Sep 2010	**	Jan Lilly-Stewart 304.549.9064 wvfn@msn.com
The Arc of WV	17 th Annual People First Conference Location yet to be determined	Sep 8-10, 2010	\$9000	Christina Smith 304.422.3151 ext.106 Christina.smith@arcwd.org
Autism Society of America-WV State Chapter	Annual Conference Location yet to be determined	Fall 2010	\$5000	Kim Farley 304.544.4730 Kfarley72@aol.com

Approval of Grants

Jeannie discussed the grant review process and thanks those who were able to participate. Thirteen Members attended the Grant Proposal Review Workgroup Meeting. She also thanked the four Members who were not able to attend the meeting but reviewed the grants and submitted comments to the workgroup.

Steve explained some proposals did not fit the criteria of a grant. However, the workgroup would like to provide support in some part. The following groups were recommended to receive one time funding:

American Red Cross \$5,450

Sandy moved to approve partial funding of the projects at the stated amounts. Janice seconded. Motion carried.

Family Leadership First \$1,000

Sandy moved to approve partial funding of the projects at the stated amounts. Karen Robinson seconded. Motion carried.

Morris Memorial United Methodist Church \$1,000
(Venturing Crew 230)

Pat Winston moved to approve partial funding of the projects at the stated amounts. Sandy seconded. Motion carried.

PBS Network \$10,000

Christy moved to approve partial funding of the projects at the stated amounts. Pat Winston seconded. Janice Holland abstained due to involvement with the program. Motion carried.

Renewals

The following grants were proposed for renewal and approved or disapproved. Jane McCallister reported the Grant Proposal Review Workgroup's recommendations.

<u>Organization</u>	<u>Grant</u>	<u>Funding Yr.</u>	<u>Fund Amount</u>
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Community Access, Inc.	DDC Mgmt	n/a	\$183,000
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Janice made a motion to fund and Don seconded the motion. Motion carried.

Mountain State Center for Independent Living	DDC Mgmt	n/a	\$124,000
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Janice made a motion to fund and Karen Robinson seconded the motion. Motion carried.

Arc of WV, Inc.	People First of WV	2	\$72,829
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Janice made a motion to fund and Karen Ruddle seconded the motion. Clark and Tina abstained due to involvement with the program. Motion carried.

Community Access, Inc.	School Transition to Employment	3	\$49,900
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Christy made a motion to fund and Pat Winston seconded the motion. LuAnn abstained due to involvement with the project. Motion carried.

Fair Shake Network, Inc.	Statewide Cross Disability Coalition	12	\$20,000
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Janice made a motion to fund and Karen Robinson seconded the motion. Motion carried.

Jackson Co. Developmental Center	Micro-Enterprise	2	\$30,532
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Pat Winston made a motion to fund and Don seconded the motion. Motion carried.

Job Squad, Inc.	Active Employer Council	2	\$24,060
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Joyce made a motion to fund and Karen Robinson seconded the motion. Motion carried.

Job Squad, Inc.	Self-Employment	2	\$32,500
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Project

Karen Robinson made a motion to fund and Sandy seconded the motion. Motion carried.

New Applications

Christy reported the Grant Proposal Review Workgroup’s recommendations on the grants below.

<u>Organization</u>	<u>Grant</u>	<u>Fund Amount</u>
Child & Youth Advocacy Center	Restoring Safety in a Vulnerable Population	\$68,500

Christy made a motion to fund and Jane seconded the motion. Amber abstained due to involvement with the organization. Motion carried.

Regional Education Service Agency VIII	Emergency Responder Training Individuals with DD	\$15,000
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Christy made a motion to fund and Clint seconded the motion. Motion carried.

Spice Enterprises, Inc.	Jefferson Co. Game Plan: Recreation for All	\$38,000
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Christy made a motion to fund and Clint seconded the motion. Motion carried.

Vocational Services, Inc.	Career Tech-Ed Pilot Project	\$52,452
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Christy made a motion to fund and Ron seconded the motion. LuAnn abstained due to involvement with the organization. Motion carried.

WVU Research Corp. (Psychology Dept.)	Training First Responders to Support People with DD During Emergencies	\$88,143
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Christy made a motion to fund and Pat Moss seconded the motion. Janice abstained due to involvement with organization. Motion carried.

State Plan Update (Action Needed)

Jim reported the 2009 – 2010 State Plan goals and objectives. He gave an overview of current areas of emphasis and the related goals and objectives. He also reviewed the procedures used three years ago to determine the areas of emphasis for the State Plan and the process used to solicit public comment on the Plan. None

were received except from Council Members. Jim will submit the update this August. A new Five Year State Plan will begin to be developed in early 2010.

Jeannie moved to approve the current State Plan. Janice seconded. Motion carried.

Other Business – Council Members

Don described an issue of transportation services for individuals who do not use Waiver Services.. He stated that people using Waiver are provided transportation during and after the training period. Those using Division of Rehabilitation Services (DRS) lose transportation services once the training period is over. This can cause people to lose full time employment. There needs to be a change to address this problem.

LuAnn stated that DRS funds are time limited. Once the training period is over, transportation services cannot continue to be supported. She also mentioned that grant monies had been available from the ARRA money given to DRS. The solicitation period to request grant funding is now over. A van could have been acquired with the money. LuAnn stated she will contact the Director of the agency mentioned by Don.

Karen agreed that this is a problem and has experienced it first hand with her daughter. There is a need for better communication and coordination of these services as well.

Stephanie also described an education related issue. She was told at an IEP meeting that the State Board of Education does not support full inclusion, nor will it ever. She took this issue to the State Board of Education. This needs to be addressed in order for children to participate in inclusive classrooms.

Ann shared her experience with the School for the Deaf and Blind. Her son did not do well in an inclusive environment. Perhaps they were referring to this type of situation. Parul stated that inclusion of children with disabilities seems to get better as they transition from primary to secondary education. Jeannie stated that it is important to say that the Council supports people having the choice to have their children in inclusive education. Clint reported that he did not attend special education but had to push to make it inclusion happen for him. Steve mentioned A.I. Boreman as a fully inclusive elementary school. The DDC helped make this happen. He pointed out that inclusive education is possible.

Celebration of Retiring Members

Jeannie announced the retirement of three Council Members: Jeff Marr, Zila Shemel and Parul Shah from the Council. She thanked them for their contributions to the Council wished them luck in their future endeavors.

PIP Update and Council Web Site Resources Demo

Tiffany provided an update on the Council sponsored Partners in Policymaking program. The program will be offered this year. The Selection Committee chose 31 applicants to participate. Through the recruitment process, Tiffany found that the most effective way to recruit participants is by word of mouth. Radio and newspaper announcements were some of the least effective methods.

Tiffany reviewed key areas of the web site including: About Us, FAQ, Current/Upcoming Events, Publications, Council Meetings, Grant Information, Partners in Policymaking, Designated Stipends, and Disability Related Legal Resources. Tiffany also mentioned a link on the WVA web site titled, "Special Education Forum" where members can post questions pertaining to Special Education in WV. Questions will be answered by WV Advocates or Attorneys. Tiffany requested all Members review the site and provide feedback and/or suggestions.

Jeannie requested all present complete and turn in the Meeting Feedback Forms.

Adjournment: By acclamation.

Next Meeting: October 20, 2009 at the Ramada Plaza Hotel, Charleston, WV.